

SCIOTO COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

POLICY 5:01 SERVICE AND SUPPORT ADMINISTRATION PROVIDED

Ref: ORC 5126.15; OAC 5101:3-48-01, 5123:2-1-11, 5160-48-01

A. Scope of Service

1. The SCBDD shall provide service and support administration to each individual three (3) years of age or older who is eligible for service and support administration if the individual requests, or a person on the individual's behalf requests, service and support administration.
2. The SCBDD shall provide service and support administration to each individual receiving home and community-based services.
3. The SCBDD may provide, in accordance with the service coordination requirements of 34 C.F.R. 303.23, service and support administration to an individual less than three years of age eligible for early intervention services under 34 C.F.R. Part 303.
4. The SCBDD may provide service and support administration to an individual who is not eligible for other services of the Board.

B. Provision of Service

1. Service and support administration shall be provided in accordance with rules adopted under ORC Section 5126.08 'Programs and Services Offered by County Board', which includes but is not limited to OAC 5123:2-1-11 'Service and Support Administration.'
2. Persons employed by the SCBDD as service and support administrators (SSAs) shall not be assigned responsibilities for implementing other services for individuals and shall not be employed by, or serve in a decision-making or policy-making capacity for, any other entity that provides programs or services to individuals with developmental disabilities.
3. Persons employed as a conditional status service and support administrator shall perform the duties of service and support administration only under the supervision of a management employee who is a service and support administration supervisor.
4. The SCBDD may provide service and support administration by directly employing SSAs or by contracting with entities for the performance of service and support administration.